



GVAT Board Meeting

January 6, 2022

In Attendance: Matthew Cook, Brigitte McKenzie, Amber McMillan, Susan Layng, Mike Glover, Ruthie Wicks, Stephen Tyler, Ryan Andersen, Lead organizer, IAF Calgary(guest)

Action Items:

Amber: discuss and create work plan with Beatrice to **complete** admin overhaul; clarify responsibilities of Admin/ Associate Organizer

Matthew: establish a nominations committee

Time	Agenda Item	People
12:00-12:05	Welcome, and Land Acknowledgement	Stephen
12:05-12:06	Approval of Agenda and minutes of Dec 9th, 2021 Correction to minutes : item 'oversight of meeting regarding Amber, Matthew, Mike and Brigitte'- meeting in question was determined to be unnecessary. Did not occur. needs approval: Matthew moved, Mike seconded; carried, -Agenda approval: Cortney moves, Stephen seconds, carried.	Brigitte
	Previous Business	
12:07-12:19	<ul style="list-style-type: none"> - Discussion re: who Admin/ Associate Organizer staff member responsible to - presently Amber and Mike agreed to hold responsibility for oversight, ultimately accountability and responsibility to give oversight falls to the full board. - Discussion regarding Admin/Associate organizer workload: staff is still dealing with Administrative backlog. By end of January this large task is hopefully completed.HR committee needs to meet with Amber and Mike to clarify 	Brigitte/Matthew/ Mike/Amber /Cortney
12:20-12:28	Ryan Andersen introduced himself to the board; in relation time spent related to IAF experiences	GVAT Board

12:28- 12:53	<p>Discussion of finances: Our current finances are sufficient to cover the next 7 months of expenses.. We are short of the 50% mark in terms of what IAF recommends, ie 50% of dues should cover staff salaries at least.</p> <p>Discussion re: possible future CRA tracking of staff hours/ activities re: grants etc : Stephen concerned about what CRA will be wanting in terms of proving what we have delivered upon in terms of our charitable activities and that staff will have to track their time for these activities more closely. Ryan countered this, stating t they. Calgary IAF alliance, report their outputs and not their inputs - ie, what they've delivered not how they go about it.</p>	Stephen
12:54 -12:58	<ul style="list-style-type: none"> 4.Planning GVAT Leadership Meeting: Internal Organizational Audit (see attached outline of an IAF organizational audit) <p>Leadership audit to happen on January 28-29th - discussion. Decision to hold virtual meeting vs. in person given the present provincial public health orders re:the COVID pandemic</p>	Brigitte/Matthew/ Ryan
12:57- 12:59	<p>5. GVAT AGM</p> <ul style="list-style-type: none"> Clarify current BOD intentions to serve on board/stand for re-election (see attached table of current BOD terms) Establishing nominations committee (see attached: Board election guidelines) <p>Ruthie - agreed to let name stand for reelection (to 2 yr term) Stephen - One year remaining of 2 year term Mike - agreed to let name stand for reelection (to 2 year term) Amber - one year remaining of 2 year term Brigitte- one year remaining of 2 year term Matthew- one year remaining of 2 year term Secretary position on board needs to be filled by nominee</p> <p>Matthew to work on establishing a nominations committee</p>	Brigitte
	New Business	
Tabled	clarification responsibilities of admin/ associate organizer: Amber to discuss and create a plan with Beatrice (B - was taking notes at the ARTs, but is that really her job)	Amber

Next Board Meeting: January 20, 2022