



Greater Victoria Acting Together



Special Board of Directors and Strat Planning Team Meeting

August 9, 2022 - 7:00 - 8:30 p.m.

Zoom: <https://us06web.zoom.us/j/83911506246>

MINUTES

| Time | Item |
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| | Participants: Brigitte McKenzie (chair), Susan Layng, Eric Doherty, Joyce Harris, Mike Glover, Ruby Berry, Jane Welton, Stephen Tyler (minutes) |
| 7:00 | Welcome |
| 7:08 | Land Acknowledgement (Stephen) |
| 7:09 | <p>Motion to Approve of Agenda:</p> <ul style="list-style-type: none"> - Agenda modified to add a reflection on experience of Beatrice’s position AND an item to discuss the proposed “leaders’ meeting” Aug 17 |
| 7:10 - 8:30 | <p>Discussion: re: Extension of Personnel Contracts to Dec 31, 2022:</p> <ul style="list-style-type: none"> ● Sonia Theroux ● Sammy Hicks <p>There was active discussion of this item, primarily to clarify the role of Sonia as a consultant. Stephen apologized for the late circulation of draft ToRs, which some had not yet reviewed. Key points clarified:</p> <ul style="list-style-type: none"> ● this is not an Organizer role, nor is it an extension of the event planning Sonia is doing now (although one piece allows for additional effort in September to build interest and momentum for the Housing campaign prior to the assembly event). ● The main task is a completely different one that takes advantage of the opportunity to engage Sonia and her extensive personal experience with community organizing, political campaigns, and advocacy organizations. ● This proposed task is to work closely with GVAT leadership (mainly thru Strat Hub) to jointly imagine what shape the organization should have to be sustainable and effective (e.g. staffing model, funding, internal |

communications, implementation responsibilities, etc). This is NOT a re-organization. We will continue to adhere to basic principles and structures that exist.

- The proposal is that this effort will closely involve GVAT leadership in part as a learning and capacity building mechanism
- Sonia will summarize her conclusions in a brief report primarily to serve as a reference and guide for GVAT's immediate evolution
- Supervision: Sonia is to be supervised by a two person committee (to be named) comprising one person from Strat Hub planning team and one from the Board.
- After discussion, this general approach was approved unanimously
- Stephen will finalize contract terms this week based on feedback and can sign on behalf of the Board if Sonia agrees to the terms of the extension

Samantha (Sammy) Hicks position: Stephen described the tasks Sammy has so far undertaken and proposed extension of her administrative responsibilities through the fall on a part-time basis.

- It was suggested that Sammy's responsibilities should be augmented to include support to Strat Hub administration
- The question of preparing Strat Hub minutes was discussed. This may depend on Sammy gaining capacity and understanding of the group and its role, but can be explored further in September.
- Sammy's responsibilities for social media will likely increase in September in relation to preparations for the Housing Assembly.
- After discussion, this extension was approved unanimously.

Stephen reported that he had not yet discussed fees with Sonia but estimated costs for this extension as at least \$6k (this may be low). Total costs (net) for Sammy from July through to the end of December are likely to be close to \$8.5k because of much higher hours. Funding will come from a grant proposal to IAFC to access GVAT funds held there.

Action ST: to discuss and finalize contract terms with Sonia this week

- to prepare ToRs for Sammy's extension based on her current job description with additional items above
- to invite Sonia and Sammy to Aug 18 Strat Hub meeting, to introduce themselves and what they are doing.

8:35 -
9:00

"Leaders' Meeting" proposed for Aug 17: It seems only Eric and Matthew Cook had any prior notice of this event, and other GVAT leaders are largely unavailable. Concern was expressed about who is organizing this meeting and for what purpose - this was quite unclear. There were many questions about what authority Liam M. had to organize a meeting on behalf of GVAT. Eric and Mike offered to attend. It was suggested that if the meeting agenda revolved around GVAT issues, that we

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| | encourage the leaders present to attend a Strat Hub meeting at which GVAT leadership could better engage and respond to questions or concerns. Eric and Mike were encouraged to interact with leaders of our member organizations and others with questions directly, not through Liam. |
| 9:00 | Next meeting: It was suggested that this group reconvene as part of the agenda for the next Board meeting on Sept 1, within the time slot 6:30-8:30 pm. to discuss remaining agenda items. Brigitte will forward details once the Board agenda is sorted out. |
| | REMAINING AGENDA ITEMS (set over to Sept 1): |
| | <p>Discussion to clarify leadership, responsibility and accountability for:</p> <ul style="list-style-type: none"> ● GVAT website ● Communications: newsletter / social media ● Strategic planning: finances & staffing model ● Relationship with IAF & IAFC ● Mailing lists / membership ● Documentation / filing ● Access and security |
| | Discussion of issues raised by Beatrice in her lunch with Strat Hub Planning team. |